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503.826.5303
CollinsWood.com

October 26, 2016

Honorable Judge Terry Tallman
Morrow County Court
P.O. Box 788
Heppner, Oregon

RECEIVED

NOV - 1 2016

HECC

Sandy Toms, Mayor
Karen Pettigrew, City Manager
City of Boardman
P. O. Box 229
Boardman, Oregon 97818

Karen Humelbaugh
Education and Workforce Program Manager
CCWD State Dislocated Worker Unit
255 Capitol St. NE
Salem, OR 97310

Dear Sir or Madam:

The purpose of this letter is to give you an update on the closure of the Upper Columbia Mill, and to let you know that a portion of the Sawmill Plant Facility (the Log Yard, Debarker, Whole Log Chipper and Merchandiser), will continue to run, although under new management effective January 6, 2017. This letter will serve as official notice under the federal Worker Adjustment and Retraining Notification (WARN) Act. We previously notified you that a plant closure would occur on or around September 19, 2016 at the Upper Columbia Mill, which is operated by Collins Management Corporation and is located at 77200 Poleline Road and 71410 E Columbia Avenue in Boardman, Oregon. You received a WARN Act notice of this closure dated July 21, 2016, and a supplemental letter dated August 31, 2016, notifying you of an extension of the employment dates for some workers.

At the Sawmill Plant Facility, the Log Yard, Debarker, Whole Log Chipper, and Merchandiser are continuing to run, but the remainder of the facility is no longer operating. Most of the Planing Mill is also no longer operating, although a small portion of the Planing Mill is continuing to run for the purpose of experimental biomass production. Some workers are being offered the opportunity to keep working past the dates previously announced. The reason for the extension of employment is that (1) the biomass production was a new opportunity; and (2) Collins Management Corporation has extended its operation of the Log Yard, Debarker, Whole Log Chipper, and Merchandiser through January 5, 2017. The expected dates of the next separations and the number of employees in each affected job title are as follows:

November 4, 2016:

1 Bander/Tally

December 29, 2016, through January 5, 2017:

1 Operator Ship Forklift

1 Millwright Sawmill

1 Sawmill Supervisor

1 Maintenance Supervisor

1 Ship Coordinator

1 Millwright Swing Lead

1 Security Planer

1 Planer Lead/Supervisor

3 Operator Equipment

1 Operator Edger/Resaw

1 Operator Trimmer

1 Sr. Yardsman

1 Cuber Operator

2 Security -Sawmill

1 Lead Filer

1 Operator Utility

1 Operator Merchandiser Lead

Based on the information available to us at this time, we still expect that the closure of some parts of the Sawmill Plant Facility and Planing Mill will be permanent. The Log Yard, Debarker, Whole Log Chipper, and Merchandiser, however, will continue to run indefinitely, although under new management effective January 6, 2017.

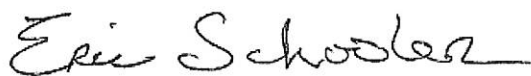
As you already know, the reason for the closure of the Sawmill and Planing mill is that the timberland has been sold, leaving no other viable sources of logs to operate Upper Columbia Mill.

There are no bumping or transfer rights to other locations. However, employees are welcome to apply for open positions at our other locations.

Should you have any questions concerning this matter, please contact the undersigned.

Very truly yours,

COLLINS MANAGEMENT CORPORATION

A handwritten signature in black ink that reads "Eric Schooler". The signature is written in a cursive, flowing style.

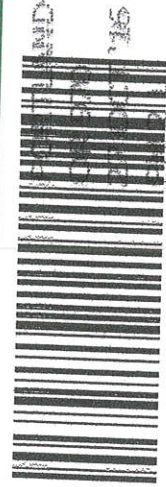
Eric Schooler
President & CEO



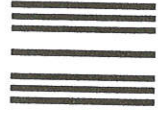
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